



# IOWA WESTERN COMMUNITY COLLEGE APPLICATION FOR ADMISSION

## Admission to the College

Iowa Western Community College will admit all individuals who are high school graduates and the equivalent, including individuals who have successfully completed the General Education Development Test (G.E.D.). Upon application to the college, students will be given one of three statuses, and communication explaining their status will be sent within two weeks of receipt of the Application for Admission.

### *Reserved Status*

Students who apply two or more semesters ahead of their intended start term will be given reserved status and will remain as such until the third week of the semester before their intended start term at which time communication will be sent.

### *Pending Status*

Students who apply but do not meet all admissions requirements for a program and students who apply for a program that is full will be given a pending status.

### *Accepted Status*

Notification of program acceptance will be sent beginning the third week of the semester before a student's intended start term. Information concerning registration procedures will be sent at that time as well.

## Requirements and Procedures for Admission

In order to be admitted to the College, students must submit or complete the following:

1. **Application for Admission** — Submit a completed application to the College or complete an online application at [www.iwcc.edu](http://www.iwcc.edu).
2. **High School Transcript** — Unless you have completed more than 30 semester hours at a regionally accredited college or university, you must submit official high school or G.E.D. transcripts. Contact your high school counselor or principal, or institution where G.E.D. was earned to request that your transcripts be sent.
3. **College Transcripts** — You must submit an official transcript from each college or university you have attended, even if you do not wish to have credit evaluated or transferred. In order to be official, transcripts must be sent directly from the institution where credit was earned to the Iowa Western Community College Registration Office.
4. **Placement Tests** — All new students need to complete a skills assessment test called the COMPASS. If a student has taken the ASSET or ACT recently, he or she can submit those scores in lieu of taking the COMPASS test. Please note that scores cannot be more than two years old at the start of the term for which a student is accepted. The placement test requirement may be waived for admission purposes if the student has completed more than 30 semester hours at a regionally accredited college or university, unless the intended program requires minimum placement test scores for admission. Portions of the placement test requirement (writing, reading, and/or math) may be waived, unless the intended program requires minimum placement test scores for admission, if the student has completed college coursework that either 1) fulfills the writing and/or math required for the degree, or 2) fulfills a prerequisite for the writing and/or math required for the degree.
5. **Other Requirements** — Program specific requirements or prerequisites may need to be met prior to *admittance* including, but not limited to, a meeting with the program chair and additional testing. In addition, program specific requirements or prerequisites may need to be met prior to *enrollment* including, but not limited to, a health history/physician's certificate. Programs may require drug screening and a criminal records check to comply with clinical site mandates. Conviction of certain criminal activities may prohibit students from being eligible to sit for licensure/certification exams.
6. **Other Requirements for Applicants for Whom English is Not the First Language** — College applicants for whom English is not the first or native language need to complete a skills assessment test called the COMPASS ESL or provide proof of English language proficiency.
7. **Additional Requirements for International Applicants** — International students must be 17 years of age or older and submit official secondary school and college transcripts with English translation. Also, international students must satisfy all requirements to receive the I-20 form, including proof of adequate financial resources. Further information and assistance is available in the Intercultural and International Programs Office or online at <http://www.iwcc.edu/es/international/>.

## Readmission

If you previously attended Iowa Western Community College and you have been absent for at least one semester (excluding the summer session), you may be required to apply for readmission. Students who wish to be readmitted will be expected to meet all applicable requirements including submitting transcripts for other colleges attended since the last attendance at Iowa Western. Readmission to career and technical programs will be subject to the availability of space and an evaluation of previous progress.

### **Visiting Student**

If you are a college student regularly enrolled at another college or university and want to take a course or courses to immediately transfer back, you may be accepted to Iowa Western as a visiting student. Please note that transcripts and/or test scores may be required for registration. Visiting students are not eligible for financial aid.

### **Non-Degree/Adjunct Student**

If you are a student seeking personal or professional development with no intention of earning a degree, you may be accepted to Iowa Western as an adjunct student. Adjunct students may not be full time. Please note that transcripts and/or test scores may be required for registration. Non-Degree/Adjunct students are not eligible for financial aid.

### **High School Student**

If you are currently enrolled in high school and are at least in the eleventh grade, you may be admitted to take a college course or courses as a special student. You are required to submit a copy of your high school transcript to date and a high school application/enrollment form signed by your high school principal or guidance counselor. You are also required to complete a skills assessment called the COMPASS. If you have taken the ASSET or ACT recently, you can submit those scores in lieu of taking the COMPASS test. Scores cannot be more than two years old at the start of the term for which you are accepted. Please note that a minimum reading score is required in order to be eligible to enroll in any college credit class.

### **Financial Aid**

Iowa Western Community College provides assistance to students needing help in financing their college education. Most financial assistance is awarded to students who demonstrate financial need. Through coordination with federal, state, and other agencies, assistance is available in the form of grants, loans, and college workstudy (specific programs are subject to change).

### **Applying for Financial Aid**

To apply for financial aid, you need to follow these three easy steps. Performing each step in a timely manner helps ensure that you get as much financial aid as possible.

**Step 1:** Fill out the Free Application for Federal Student Aid (FAFSA). The FAFSA is available online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) and must be completed in order for the college to determine your eligibility for grants, loans, and college work study. You will need to know Iowa Western's federal school code: 004598. Priority consideration is given to application information received before May 1 for the following fall term (November 1 for the following spring term).

**Step 2:** Review the Student Aid Report (SAR) that will be available to you online within a week of submitting your FAFSA. The SAR summarizes the financial information you entered on the FAFSA and is used by the college to determine how much federal and state aid to offer you.

**Step 3:** Review your Financial Aid Award Letter, which is prepared and sent to you by the Iowa Western Financial Aid Office. The letter will indicate all programs for which you are eligible. If you wish to borrow from the loan program, you will need to complete and return your Stafford Loan Authorization form, which is included with your award letter.

### **Ethnicity/Race Information**

To comply with the U.S. Department of Education regulations concerned with Title VI of the Civil Rights Act, Iowa Western must report statistical summaries of the student body. This information is confidential and does not appear on academic records. Information regarding individual students is not disclosed outside the College without the student's consent.

Hispanic/Latino(a): a person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

American Indian or Alaskan Native: a person having origins in any of the original peoples of North and South America, including Central America, and who maintains tribal affiliation or community attachment.

Asian: a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

African American/Black: a person having origins in any of the black racial groups of Africa.

Native Hawaiian or other Pacific Islander: a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

White: a person having origins in any of the original peoples of Europe, North Africa, or the Middle East.

### **Reasonable Accommodations for Persons with Disabilities**

Iowa Western Community College provides services and reasonable accommodations to allow persons with disabilities to participate in educational programs and other College activities. For information on requesting reasonable accommodations, contact the Student Assistance office.

**Please contact the Office of Admissions with any questions:**

[admissions@iwcc.edu](mailto:admissions@iwcc.edu)

800.432.5852 or 712.325.3277

[www.iwcc.edu](http://www.iwcc.edu)

# Application for Admission

## Applicant Data

Legal Name \_\_\_\_\_ Nickname \_\_\_\_\_  
Last First MI

Social Security Number \_\_\_\_\_ Date of Birth \_\_\_\_\_

NOTE: We use your social security number to verify your identity for record-keeping purposes and to help match transcripts and other materials with your application for admission. Although it is not required for admission, your social security number is required to be considered for Financial Aid loans and grants. In addition, Iowa Western is required to provide a Form 1098-T to each student (this information is also submitted to the IRS), which you will need in order to claim an education credit on your taxes, if you are eligible for such a credit, and we must have your social security number in order to do so.

Mailing Address \_\_\_\_\_  
Street/ Rural Route/ Box # City State Zip

Permanent Telephone (\_\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_\_) \_\_\_\_\_

E-mail Addresses \_\_\_\_\_

If name appearing on high school/college transcript is different than current legal name, please list former name/s:  
\_\_\_\_\_

Are you Hispanic/Latino(a)?  Yes  No

To which racial group(s) do you belong? (Check all that apply.)

- |  |  |
|--|--|
| <input type="checkbox"/> American Indian or Alaskan Native | <input type="checkbox"/> Native Hawaiian or other Pacific Islander |
| <input type="checkbox"/> Asian                             | <input type="checkbox"/> White                                     |
| <input type="checkbox"/> African American/Black            | <input type="checkbox"/> No Answer                                 |

Gender  Female  Male

## Enrollment Information

In which semester do you plan to enroll?  Summer 20\_\_\_\_  Fall 20\_\_\_\_  Spring 20\_\_\_\_

What is your intended program/major? (list only one) \_\_\_\_\_

At which campus do you intend to take classes?

- Council Bluffs  Clarinda  Atlantic  Harlan  Shenandoah

Do you plan to earn a degree at Iowa Western Community College?  Yes  No

What is your primary goal for enrolling at IWCC?

- |   |   |
|---|---|
| <input type="checkbox"/> Preparing to enter job market                | <input type="checkbox"/> Improving skills for present job           |
| <input type="checkbox"/> Meeting certification/licensure requirements | <input type="checkbox"/> Transferring to another college/university |
| <input type="checkbox"/> Exploring courses to decide on a career      | <input type="checkbox"/> Self-improvement                           |
| <input type="checkbox"/> Preparing to change careers                  | <input type="checkbox"/> Personal interest                          |

Will you be a full-time or part-time student?  Full-time  Part-time

Do you intend to apply for Financial Aid?  Yes  No

Who most influenced you to apply for admission?

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> High School Counselor | <input type="checkbox"/> IWCC Admissions Advisor | <input type="checkbox"/> Current IWCC Student |
| <input type="checkbox"/> Friend                | <input type="checkbox"/> Former IWCC Student     | <input type="checkbox"/> High School Teacher  |
| <input type="checkbox"/> Parent/Family Member  | <input type="checkbox"/> Coach                   | <input type="checkbox"/> Employer             |

**Educational Data**

What high school did you attend? \_\_\_\_\_  
Name City State

Date of graduation or GED completion (month and year) \_\_\_\_\_

If GED recipient, did you earn your GED at IWCC?  Yes  No

Have you previously earned college credit from IWCC?  Yes  No

**Colleges attended**

Name	State	Dates of Attendance	Credits Earned	Degree Earned

In case of an emergency, who should we contact? \_\_\_\_\_  
( )  
Name Phone Number

Did either of your parents (guardians) complete a Bachelor’s Degree (B.A. or B.S.)?  Yes  No

Do you plan to transfer to a four-year institution after completing your degree at IWCC?  Yes  No

If yes, please indicate the college or university you plan to attend: \_\_\_\_\_

Is English your first language?  Yes  No

Are you a U.S. citizen?  Yes  No

If not, what is your country of primary citizenship? \_\_\_\_\_

If not, what is your country of birth? \_\_\_\_\_

**Non-U.S. Citizen Only: Please check one**

- Refugee/Asylee  Permanent Resident  Trust Territory Resident
- Other category  International Student – VISA TYPE: \_\_\_\_\_

**Certificate of Application**

By signing below, I hereby certify that:

- This is my application for admission to Iowa Western Community College,
- The above information is true,
- I have read and understand the health information provided in this application, and
- If enrolled, I agree to be governed by the regulations, policies and standards of IWCC.

Applicant’s Signature \_\_\_\_\_ Date \_\_\_\_\_

**Equal Educational Opportunity**

Iowa Western Community College is committed to providing equal educational opportunity and forbids unlawful discrimination on the basis of race, color, religion, national origin, physical or mental disability, age, sex, sexual orientation, gender identity, ancestry, pregnancy, marital status, or medical condition. Equal educational opportunity includes: admission, recruitment, extracurricular programs and activities, housing, facilities, access to course offerings, counseling and testing, financial assistance, student employment, and athletics. In keeping with this policy of equal educational opportunity, the College is committed to creating and maintaining an atmosphere free from all forms of harassment.