

Get more from your workforce!



From program design to customized instruction and coordination, IWCC can help your company reach its workforce & performance goals.

IWCC has had a big impact on our training programs, helping us provide continuing education to our employees at competitive costs. We have been able to enhance the skills of our employees, allowing the company to operate more efficiently.

**Jill Walker, HR/Benefits Administration,
Perfection Learning Corp, Logan**

IWCC has been a great resource and support for our employee training.

They have helped us better understand and manage training resources to help our employees develop their skills and capabilities. We strongly recommend IWCC as a local partner, and look forward to working with them in the future.

**Bridget Myler, Human Resource Manager,
ConAgra Foods, Council Bluffs**

Start with a trustworthy partner

Iowa Western Community College (IWCC) has been delivering customized training services to area organizations for over 40 years . . . and we're here to stay!

Our training programs are designed to meet your demands. We can design what you need, and deliver it when and where you need. To identify potential training needs in your company, turn this flyer over and review the Training Needs Checklist.

We know you're busy. Let us design and deliver **your workforce development programs!**

Contact us today! bduis@iwcc.edu

COMPLETE Customization

- Customized courses and instructional packages
- Training needs assessment
- Flexible scheduling to meet your operation or production schedule
- Training offered at your facility or at one of our five convenient locations
- Experienced trainers with industry backgrounds
- Cost-effective and customer-oriented services

In addition, we may be able to help underwrite training costs.

The **Iowa Jobs Training Program (260F)** provides forgivable loans to Iowa businesses to train existing workers.

The **Iowa New Jobs Training Program (260E)** provides training dollars from certificates sold by Iowa's community colleges. The certificates are paid for by the new employees' payroll withholding tax.



Iowa Western

Division of Economic & Workforce Development
Industry • entrepreneurs • workforce • community

For more information on any of our products or services please visit us on the web at:
www.iwcc.edu/ewd/

2700 College Road
Council Bluffs, IA 51503
Phone 712.325.3376

Training Needs Checklist

Management / Supervision

- Leadership Development
- Managing Complaints
- Quality Management
- Supporting Change
- Problem Solving
- Communication Skills
- Performance Standards & Goals
- Customer Relations
- Supplier Relations
- Resolving Conflicts
- Effective Employee Appraisals
- Stress Management
- Team Building
- Interpersonal Skills
- Business Writing

Computer Skills

- Windows
- Excel
- Access
- PowerPoint
- Outlook
- Quick Books
- Adobe
- AutoCad

Basic Skills

- Adult Basic Education
- GED
- Literacy Training
- Writing Refresher
- Math Refresher
- Reading Refresher

Sales & Marketing

- Sales & Negotiations
- Telephone Skills
- Customer Focus

Health & Safety / OSHA

- First Aid
- Lock-out
- Blood borne Pathogens
- Industrial Safety
- OSHA – 10 & 30 hr
- Process Safety Management
- CPR
- Confined Space Entry
- Personal Protective Equipment

Technical/Maintenance

- Welding
MIG, TIG, Oxyacetylene, Aluminum, FCAW
- Shop Math
- Electronics
- Blueprint Reading
- Pneumatics / Hydraulics
- Electricity
- Mechanical Maintenance
- Fork Lift Safety/Operations
- Machine Shop
- CNC
- Measurements

Operations

- LEAN Manufacturing
- Workplace LEAN
- ISO 9000
- Six Sigma
- Statistical Process Controls

Entrepreneurial Management

- Financial Analysis
- Strategic Planning
- Market Strategy
- Managing Company Value

Language/Communication

- Spanish for Supervisors
- Spanish for Manufacturing
- Spanish for Human Resources
- Conversational Spanish
- Command Spanish
- English as a Second Language (ESL)



The Division of Economic and Workforce Development at Iowa Western Community College works with individuals, communities, and existing and emerging businesses in Southwest Iowa providing the services and programs they need to remain competitive and thrive.